



TOWN OF
SEYMOUR
OUTAGAMIE COUNTY

2024
ANNUAL REPORT

Michael Barclay	Chairman
Aaron Melchert	Supervisor 1
Kurt Gagnow	Supervisor 2
Ginny Rottier	Treasurer
Darlene Schultz	Clerk
Julie Vanden Heuvel	Constable

DATES TO REMEMBER

ANNUAL MEETING

The annual meeting is scheduled for Tuesday April 15th, 2025, @7:00 pm.

TIRE DROP OFF

Will be held early Fall 2025 at the Seymour Town Hall. Only tires up to 20" with no rims will be accepted. More information will be sent via postcard.

TOWN BOARD MEETING

Meetings are held at the Town Hall N9296 State Rd 55, on the 2nd Thursday of every month at 5:30 pm. Please check the meeting notices that are posted at the Town Hall, Tesch Bros. Implement Inc. or the Town Website (townofseymour-outagamie.com), to verify time and date of any special meetings.

BOARD OF REVIEW

The date for the Board of Review is June 3rd, 2025, at 5:30-7:30 pm at the Seymour Town Hall. Appointment is required.

OPEN BOOK

Open book will be held on May 14th, 2025, from 11:30-1:30 pm at the Seymour Town Hall.

RECYCLING

Pick up is every other Tuesday. Dates can be found on the town website, <https://townofseymour-outagamie.com/> or on the county website <https://www.recyclemoreoutagamie.org/residential-recycling/pick-up-calendar/>

TOWN CONTACTS

Chairman	Michael Barclay	920-833-7447
Supervisor I	Aaron Melchert	920-422-0285
Supervisor II	Kurt Gagnow	920-609-8677
Constable	Julie VandenHeuvel	920-544-3677
Treasurer	Ginny Rottier	920-833-7488
Clerk	Darlene Schultz	920-676-3787
Building Inspector	Paul Hermes	920-858-0102
Assessor	Sally Brunner	920-619-8843

TOWN NOTICES

Hazardous Waste Collection

Residents are encouraged to dispose of hazardous materials, free of charge, during waste collections held at Outagamie County Recycling & Solid Waste, N3414 French Rd, Appleton.

Appointments are required by calling 920-82-5277 or online at www.RecycleMoreOutagamie.org. The program runs from May-October.

Recycling

Recycle pickup is every other Tuesday. The recycling container must be at the end of your driveway by 6:00 am. Place items loosely in your cart. **NO PLASTIC BAGS OR SHREDDED PAPER!** Any issues with pickup please call the clerk at 920-676-3787 or Lakeshore Recycling at 920-759-0501.

The schedule can be found at:

www.recyclemoreoutagamie.org/residential-recycling/pick-up-calendar

If a holiday lands on the collection date, recycling will be picked up the following day.

Garbage

Make individual arrangements with Deyo Disposal, 920-864-5808.

Taxes

Second installments are due July 31st. A postcard will be sent as a reminder from Outagamie County. The second installment cannot be accepted by the Town Treasurer.

Building Permits

Construction or razing of any type of building including residential and farm buildings are required to get a building permit before work begins. Contact the Building Inspector Paul Hermes at 920-858-0102.

Culvert Permit

When a culvert needs to be installed, replaced or added onto a permit must be obtained from the Town prior to installation. It is the landowner's responsibility to check with the county and or DNR if any other permits are required.

Fireworks Permit

To possess or use fireworks a permit is required pursuant to Wis. State Stat. 167.10. Contact the Town Chair, Michael Barclay at 920-833-7447 for a permit.

Plowing Snow

As a reminder please do not push snow from the driveway to the road or across the road into the ditch.

Dog Licenses

Dog licenses cost \$3 for a neutered male or spayed female, \$8 for unfixed animals. Proof of rabies vaccination must accompany payment to the Town Treasurer, along with a self-addressed stamped return envelope. Please mail to the Treasurer, Ginny Rottier, at W1866 Linsmeyer Rd or call 920-833-7488.

Missing / Found Animals / Pets

If you find a pet that does not have a tag on it, please notify the Town Constable, Julie VandenHeuvel. She will do her best to reunite the lost pet with its owner. As the last resort if the owner cannot be located it is then taken to the Fox Valley Human Society. The surrendering of an animal to the shelter does cost the taxpayer \$92 per animal plus vet cost if needed. By using the Town Constable as your first resource hopefully the owner is found and helps reduce the additional cost. So, if your pet goes missing feel free to contact the Constable as she received information it may be your pet that she found.

Constable, Julie VandenHeuvel can be contacted at 920-544-3677.

TOWN ROAD DITCHES

The town right-of-way is 33 feet from the center of the road. This area cannot be cultivated or cropped in accordance with state statute 86.021 and does carry a fine. This practice is occurring in the town, and with the cropping season coming, we would like this practice to discontinue so that further action does not need to occur.

The other issue that has been noticed in the town right-of-way is yard waste being dumped. This causes issues with the ditch not being properly drained. Please find an alternate place to compost your yard waste or any other material that may be placed in the road right-of-way. A fine can also be administered for this practice. The town is not looking to be a policing board but wanted to make aware of issues that need to be resolved.

NOXIOUS WEEDS

Each person is required by law to destroy the following noxious weeds growing on land in the Town of Seymour, owned, operated or controlled by that person:

1. Canada Thistle
2. Leafy Spurge
3. Field Bindweed (Creeping Jenny)

THANK YOU

The Seymour Town Board would like to thank Dean Thiel and Aaron Melchert. Dean made a donation of a dehumidifier to be used at the town hall. Aaron took time out of his busy schedule to repair the siding on the town hall. Thank you!

BUILDING PERMITS

Sam Liebergen	Lawn Rd	House
Pat and Paul Posbrig	N9296 Isaar Rd	Garage
Scott Socha	Cicero Rd	Garage
Dennis Wickesberg	N8599 Isaar Rd	Garage
Nick Leisgang	W3517 Cemetery Rd	Addition House
Mike Sangura	N8553 Woodland Dr	Addition House
		Garage
		Gazebo
Ryan McGregor	N8867 Cnty Y	Garage
John Mueller	N8312 Lawn Rd	Garage
Mark Glinski	W3479 Cnty G	Garage
Sam Baumgarten	N8847 Isaar Rd	Garage
Tom and Stephanie		
Vandehei	Cnty VV	Shop

Erik Laskowski	W2604 Gardner Rd	Garage
Robaidek	Angling Rd	House
Jon VanderZanden	W3143 Shady Rd	Cell Tower
Glenn Jordan	W1975 Pearl St	Garage
Heidi Hietpas	W3156 High St	Electrical
Lori Linsmeyer	N7282 Hwy 55	Raze Barn

TOWN OF SEYMOUR ANNUAL MEETING

Seymour Town Hall - N9296 State Hwy 55, Seymour

April 16th, 2024

The Chair, Michael Barclay called the meeting to order at 7:00 pm.
Present were 6 electors, 5 guests and 5 board members.

The meeting started with reciting the Pledge of Allegiance and then a moment of silence.

The Seymour Town Board members were introduced: Chair: Michael Barclay; Supervisors: Aaron Melchert and Kurt Gagnow; Treasurer: Ginny Rottier; and Clerk: Darlene Schultz.

Howard Rettman made a motion to dispense from the reading of the annual report. Mike Maass seconded. Carried.

Howard Rettman made a motion to approve the 2023 annual meeting minutes as printed. Harvey Albert seconded. Carried.

The road projects completed in 2023:

Chipseal: VandenHeuvel Rd from G to VV

Shady Rd from Maple Grove to town line

Crack Filling of various roads

Projects that are proposed for 2024:

Overlay - Pearl St from G to County Line

Hackel Rd-Dead end

Possibility of some chip sealing

President of the Seymour Rural Fire Department, Dennis Hoffman, gave an update on projects worked on in 2023. The retirement of Chief Greg Brown left a position opened that need to be filled. It was decided to have an interim chief until the position could be filled. This position was held by Jake Newling. After reviewing options for internal and external applicants, Jake Newling was appointed Chief as of January 1st, 2024. That opened the assistant chief position that Mike Maass was appointed to.

Also been working with Nichols on an Auto Aid Agreement that will be approved in the next week. The fire truck is going to be repainted vs looking to purchase. The tender though is going to have to be replaced in the near future. A committee has been formed to look into options. The department has been taking advantage of grants that are available by purchasing 9 new radios. A reminder to please check the DNR website regarding burning bans in the state.

Chief Jake Newling introduced himself and thanked Greg Brown for being a great mentor to him. Three members of the EMR have retired: Al Timm, Terry Vanderheiden and Greg Brown. Thank you for your service. The department had 121 calls and 933 hours of training between the fire department and EMR. Two new members joined Lucas Mueller on the FD and EMR and Melissa Doersch on the FD.

The Plan Commission members were announced: Dean Thiel, Harvey Albert, Tim Gomm, Kurt Gagnow, Claude Court, Howard Rettman and Michael Barclay. The committee worked with the town board regarding property that was located on Woodland Dr.

The town has updated their All Terrain and Utility Terrain Vehicle ordinance to match the Outagamie County ordinance. The biggest changes are they allowed to go the speed limit of the road and are allowed to travel on roads 24/7.

A motion was made by Howard Rettman to change the constable position from an elected position to appointed position in April 2025. Harvey Albert seconded. Hand count: 6-Yes, 0-No, Carried.

Mike Maass made a motion to keep the annual salary for the position of Chair at \$7,500. Howard Rettman seconded. Carried. Hand count: 6-Yes, 0-No, Carried.

Harvey Albert made a motion to keep the annual salary for the position of Supervisors at \$3,750. Mike Maass seconded. Hand count: 6-Yes, 0-No, Carried.

The town has been informed that a dump of 20 acres is owned in the Town of Cicero. At this time there has been no action taken but are looking for suggestions on what to do with the land.

Osborn Chairman, Al Timm, mentioned that the Town of Seymour and Town of Osborn worked with the DOT to get turn out lanes on Hwy 54 but were not successful.

The 2025 Annual meeting will be held on Tuesday, April 15th, at 7:00 pm.

Harvey Albert made a motion at 7:38 pm to adjourn. Mike Maass seconded. Carried.

Respectfully submitted,
Darlene Schultz
Town Clerk

2024 FINANCIAL REPORT

Income

Interest	\$	10,222.56
2% Dues	\$	6,231.57
Computer State Aid	\$	124.71
Environmental Impact Fee	\$	26,350.00
General Transportation Aid	\$	105,149.64
Managed Forest Land	\$	34.20
Payment in Lieu of Taxes	\$	944.01
Personal Property Aid	\$	4,411.07
Shared Revenue	\$	112,523.90
Building Permits	\$	4,495.00
Fireworks Permit	\$	50.00
Liquor and Operator License	\$	650.00
Title Searches (SAL)	\$	210.00
Reimbursement for Election Machine Audit	\$	326.85
Donation for the FD paid to the Town	\$	503.00
NSF Check Reimbursed	\$	10.00
Town Hall Rental	\$	40.00
Town Line Roads	\$	963.11
Culvert Permits	\$	150.00
Reimbursement for Fire Calls	\$	2,247.60
Utility Permits	\$	2,650.00
August Settlement	\$	56,345.43
County Sales Tax	\$	37,925.00
Dog licenses	\$	126.00
Lottery Credit	\$	11,741.51
Taxes (Credit Card or mailed to treasurer)	\$	73,680.77
Total Income	\$	458,105.93

Expense

Assessor	\$	27,961.99
Treasurer-Wage and Supplies	\$	9,200.57
Board-Wage, Supplies and Mileage	\$	17,640.02
Clerk-Wage and Expenses	\$	32,900.01
Elections	\$	7,449.38
Insurance	\$	6,995.00
Legal Fees	\$	451.55
Bank Service Fees	\$	184.00
Misc Expense	\$	4,441.32
Ambulance	\$	10,000.00
Building Inspector	\$	3,828.00
2% Dues Paid To Fire Department	\$	6,231.57
Fire Department Assessment	\$	33,729.00
Fire Department Capital Outlay	\$	2,331.32
Fire Calls	\$	4,500.00
Fire Inspections	\$	1,228.50
First Responders Assessment	\$	2,994.67
Constable and Court Costs	\$	1,757.38
Recycling Bin Expenses	\$	390.00
Road Construction	\$	160,989.99
Road Maintenance	\$	237,524.04
Weed and Brush Control	\$	18,510.08
Winter Maintenance	\$	22,192.50
Tax Settlements- Outagamie County	\$	305,355.09
Tax Settlements- Fox Valley Tech	\$	75,715.03
Tax Settlements- Seymour School District	\$	837,044.52
Tax Refunds (overpayments)	\$	9.00
Dog licenses	\$	130.50
Managed Forest Land	\$	6.84
Town Hall Expenses	\$	4,646.83
FICA	\$	4,125.41
Total Expense	\$	1,840,464.11

Total Town Money on 12/31/24	\$	1,040,767.69
Advance Tax Collection Held at end of Year	\$	747,273.03
Balance without 2024 Tax Collection	\$	293,494.66

FIRE DEPARTMENT ACCOUNTS

Checking-Beginning Balance	\$	4,186.44
Deposits	\$	-
Withdrawals	\$	1,974.98
Ending Balance	\$	2,211.46
Saving-Beginning Balance	\$	8,791.03
Interest	\$	15.19
Withdrawals	\$	2,024.00
Ending Balance	\$	6,782.22

Respectfully submitted by the Seymour Town Board Audit:

Michael Barclay, Chairman; Aaron Melchert, Supervisor 1;
 Kurt Gagnow, Supervisor 2, Ginny Rottier, Treasurer; and
 Darlene Schultz, Clerk

SEYMOUR RURAL FIRE DEPARTMENT

Serving the Towns of Osborn and Seymour

2024 was my first full year of serving as Fire Chief for the Seymour Rural Fire Department. It was a year of learning for me, and while challenging at times, it has also been very rewarding. I am fortunate to have unwavering support from so many, including but not limited to, my four assistant chiefs, our firefighters, Seymour Rural Fire board of directors and our Town of Seymour and Town of Osborn town boards...the list goes on and on.

Here are some other highlights from 2024:

- Responded to 127 emergency fire calls in 2024; 2023 = 121 calls, 2022 = 124 calls
- Providing Emergency Medical Responders (Formerly called first responders) to assist Seymour
- Rescue in providing emergency medical care.
- 933 hours of Fire and EMR training (All staff training hours combined).
- Continue to take our mission seriously: PREVENT, RESPOND TO, and MINIMIZE HARMFUL SITUATIONS WITH RESPECT involving the people we serve.

We wouldn't have been able to accomplish all of this without our volunteer firefighters, emergency medical responders, and elected officials. We thank them all for their unwavering support and dedication.

We would like to recognize all of our current members for their years of service: [Brackets indicate years of service.]

Town of Osborn Fire Division: Al Timm, [35]; Dale Maass, [27]; Ken Barclay, [22]; Adam VanderHeiden, [19]; Kurt Ambrosius, [15]; Jacob Newling, [9]; Dennis Hoffman, [6]; Melissa Doersch, [5]. Sarah Newling [4] William Warner [4].

Town of Seymour Fire Division: Mike Maass, [38]; Dave Mueller, [34]; Dennis Laskowski, [32]; Dale Kropp, [32]; Keith Rohm, [32]; Mike

Routheaux, [24]; Brian Albert, [23]; Teddy Albert, [15]; Joe Maass,[14]; Craig Pionek, [14]; Guy Bunnell, [14]; Paul Nelson, [13]; Jake Linsmeyer, [11]; Nathan Hovell, [5]. Cody Kropp [3]; Joseph Robaidek [3]. Donovan Duggan [2]. Lucas Moeller [1].

Emergency Medical Responder Division: Dale Maass, [21*]; Dave Mueller, [21*]; Larry VanDenElzen, [21*]; Erica Albert, [17]; Brian Albert, [10]; Guy Bunnell, [10]; Jake Newling [3]; Sarah Newling [3]; Jenny Haese [2]; Melissa Doersch [1]; Lucas Moeller [1]; Dennis Hoffman [1]; Jacob Tarlton [<1]

Note: *= Charter members in 2003 when the First Responder program was founded. (Now called the Emergency Medical Responder)

We also welcomed a new member this past year and look forward to working with them for many years to come: Jacob Tarlton, EMR Division.

If you are interested in becoming a Firefighter or an Emergency Medical Responder, we are always looking for new dedicated members! Please contact any of our members or myself. We provide the training at no cost to our volunteers. If you have the will, we can help find a way to complete the necessary training.

Open Burning:

In 2024 we continued to see a number of vegetation fires during burning bans throughout the county. This resulted in unnecessary fire call expenses, not to mention volunteer firefighter's time for those who responded. In addition, burning during a ban puts your property and your neighbor's property at unnecessary risk for loss. We ask that you please do your part in helping spend town funds wisely and not burn during burning bans. Burning bans are issued when the fire danger reaches the "Very High or Extreme Danger Levels." When an open burning ban is in place - notices will be placed on Town(s) Website, and the Seymour Rural Fire Departments Facebook page. Burning Bans are lifted when the danger no longer exists.

The main reason for having burning permits is to help promote fire safe burning practices in our community. The permits are free and can be obtained over the phone.

- It is illegal to burn any building or structure without a WI DNR building burning permit.
- Fire departments are included. This rule applies to the entire State of WI.
- In our area, burning permits are issued by your local Fire Department. Please use
- responsible burning practices when burning. Small cooking “Campfires” are exempt from
- burning permits.
- If you intend on burning a wood pile, brush, or even a bonfire of significant size, contact one of the following SRFD members for a burn permit:
 1. Jake Newling @ 920-676-6656
 2. Dennis Laskowski @ 920-366-3417
 3. Dennis Hoffman @ 920-450-4548
 4. Craig Pionek @ 920-217-6804
 5. Mike Maass @ 920-676-4290
- Burning road ditches requires approval from the municipality or person that owns the right of way, AND local FD permission.

Other Fire Safety Information:

- Always keep an up-to-date charged fire extinguisher that is easily accessible.
- Smoke detectors and carbon monoxide (CO) detectors have expiration dates. Both have a service life of 10 years. (There are a few exceptions, depending on the manufacturer) Expiration dates go by when the unit was first powered up by end user, not the manufacturing date. When the detector reaches its end life, it will make a chirping sound like low battery but in a different sequence. Digital displays will also read “Err” or “End” along with a chirping sequence. ***Remember once the unit has reached the end of its life span (expired) it will no longer sense for smoke or CO. It must be replaced.***

Please feel free to contact any of our members regarding questions or issues with emergency services, even if it's not directly related to SRFD. We keep in contact with all of the neighboring departments through various meetings. If there is an issue affecting one department, likely it could affect ours as well.

Respectfully,
Jacob Newling, Fire Chief
seymourruralfd@gmail.com

SEYMOUR RURAL FIRE DEPARTMENT

ANNUAL REPORT 2024

INCOME

Balance forward from 2023	\$11,579.15
Town of Osborn 2% Dues	\$7,122.57
Town of Osborn Fire Run Reimbursements	\$1,000.00
Town of Osborn Assessments	\$40,306.46
Town of Seymour 2% Dues	\$6,231.57
Town of Seymour Fire Run Reimbursements	\$4,500.00
Town of Seymour Assessments	\$36,723.67
Misc Income	\$1,600.00
Total Income + balance carried forward from 2023	\$109,063.42
Fire & EMS expenses for 2024	\$82,611.96
Capital fund transfer from towns for PPE/gear	\$4,890.08
Balance on hand Dec. 31, 2024	\$31,341.54

FIRE EXPENSES

Accounting Fees	\$1,032.00
Banking Fees	\$54.90
Bring Trucks to Fire-Seymour City FD	\$3,030.00
Cell phone	\$540.77
Fire Dept Misc. Expenses	\$110.00
Fire Dept Training and Education	\$724.43
Fire Dept Travel Expense	\$41.27
Fire Payroll – Salary & Wages	\$23,650.00
Food/Beverage/Banquet	\$3,947.96
Fuel for Trucks & Equipment	\$1,880.53
Funeral Flowers & Memorials	\$362.09
Insurance Premiums	\$10,484.52
Office Supplies	\$1,039.94
Payroll Employer Taxes	\$1,885.79
Personal Protective Equipment/Gear	\$1,569.75
Portable Tools & Equipment Maintenance/Parts	\$3,738.39
Portable Tools/Equipment Purchased	\$977.77
Postage & Delivery	\$214.30
Public Education	\$1,423.90
Radio/Pager & I am Responding	\$1,737.98

Service and Retirement Gifts	\$688.90
Service Award Program	\$5,100.00
Uniforms	\$1,889.16
Vehicle Maintenance/Parts for Trucks	\$12,125.40
Total Fire Expenses	\$78,249.75

EMS EXPENSES

EMS Equipment	\$2,055.92
EMS Supplies	\$834.81
EMS Training	\$471.48
EMS Wages	\$1,000.00
Total EMS Expenses	\$4,362.21

Town of Seymour
Darlene Schultz
N6362 Ballard Rd.
Seymour, WI 54165

RETURN SERVICE REQUESTED

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